



# North American Railway Foundation®

...founded by the BR&CF



The North American Railway Foundation (NARF) is a nonprofit, private operating foundation which was founded by the Brotherhood's Relief and Compensation Fund (BR&CF). Its purpose is to explore, nurture and support railway safety, efficiency and technology and to educate about and preserve the history of railroads. To achieve these goals, the foundation provides direct funding and support for nonprofit projects that exemplify its purpose.

## **Application for Direct Project Funding for Rail Labor Organization Support** **(Note: NARF Does Not Offer Grants)**

**General Information – All Questions Must Be Answered or Addressed and All Attachments Must Be Included (See Page 2) for Your Application to be Considered Complete and Ready for NARF Review:**

Please Note: Before you begin, you are applying on behalf of your "Rail Labor Organizational Unit" (your "Rail Labor Organization Unit" is the Division, Local, GCA, Legislative Board, within your craft, in which you belong, that needs the support that can be offered by this application and of which you are also a member). Although you, as the applicant and main contact person, may be the end user of this support, any support offered will always become and remain the property of your "Rail Labor Organizational Unit".

Rail Labor Organization Unit's Name: \_\_\_\_\_

Rail Labor Organization Unit's Address: \_\_\_\_\_  
\_\_\_\_\_

Rail Labor Organization Unit's Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Your Organization Unit covers labor on what Railroad(s): \_\_\_\_\_

Main Contact Person/Applicant on behalf of the Rail Labor Organization Unit (your personal info):

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Cell phone number: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

E-mail: \_\_\_\_\_

What is your position/relationship with this Rail Labor Organization Unit: \_\_\_\_\_

How did you hear about NARF (specifically)? \_\_\_\_\_  
\_\_\_\_\_

What is the purpose of your Organizational Unit? What are some of the successes your Unit has had or has played a part in (briefly)? (Please provide adequate information ... one word answers are not acceptable ... If additional space is needed for these questions, please attach additional pages): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please provide us with the following documentation related to the Applicant Organization (M-A-N-D-A-T-O-R-Y):**

- 1. If you are a United States Organizational Unit, please provide your 6 digit "File number" from page 1, box 1 of your LM Report that you file annually with the U.S. Department of Labor: \_\_\_\_\_ - \_\_\_\_\_**
- 2. If you are a Canadian Organizational Unit then you must attach your most recent (2017 or 2018) Official TCRC Audit Report and state how many members your unit represented as of your Audit Report's date: \_\_\_\_\_**
- 3. All Applicants must submit a signed "letter of support" from another officer (someone other than you) within the organizational unit that you are applying on behalf of. This letter must include that officer's mailing address and phone number and it must clearly state that: a.)they know that the applicant is a member in good standing, b.)they have read this entire application and support the request that is being made, c.)they understand that, if the application is approved, the equipment or other goods purchased will become and remain the property of the Organizational Unit and not of any one person, and d.)they understand the equipment or other goods will not be used for any political or lobbying activities. This letter can be mailed or e-mailed.**

**Your Project - All Questions Must Be Answered Or Addressed:**

- 1) Please explain what you are requesting funding for (If you are requesting funding for computer equipment, Dell is our preferred provider however, we can order Apple products if you prefer. Please note or attach any specification detail as needed. Please also note that the Foundation does not reimburse for past computer equipment or other purchases):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 2) Total amount/range of funding needed for this request above: \$ \_\_\_\_\_

3) What is the purpose/goal of your request for funding (i.e. your project) from NARF?

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4) If you are requesting funding for equipment, who specifically (name and title) will be assigned to use it within your organizational unit?

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5) Has your organizational unit received project funding for computer equipment or other goods/services from NARF in the past (check one)? Yes No If you checked Yes, please explain how that equipment is currently being used:

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6) Under which NARF funding categories would this project request be classified? Please check those that you feel apply:

Rail Safety      Rail Education      Rail History      Rail Efficiency/Technology

7) Will any other organizations provide funding, in addition to what the Applicant Organization may receive from NARF, for this project (check one)? Yes No

8) If yes, please name them and provide some detail as to their participation:

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**Please e-mail this application along with all related documents requested to:**

**[narf2216@gmail.com](mailto:narf2216@gmail.com) (Attn: Philip J. Sullivan II, Executive Director)**

**Or you may mail them to us at:      North American Railway Foundation  
2216 Linglestown Rd, # 2  
Harrisburg, PA 17110**

**Attn: Philip J. Sullivan II, Executive Director**

**PLEASE NOTE: YOUR APPLICATION MAY NOT BE CONSIDERED IF ALL APPLICABLE DOCUMENTS REQUESTED ARE NOT COMPLETED AND INCLUDED IN YOUR APPLICATION SUBMISSION.**

**DEADLINES: RAIL LABOR ORGANIZATION APPLICATIONS ARE HANDLED ON A CONTINUING BASIS AS PART OF A POOL OF AVAILABLE FUNDING.**

**DECISIONS: DECISIONS ON APPLICATIONS WILL DEPEND ON - AVAILABLE FUNDING, PREVIOUS FUNDING (IF ANY), NEED AND VARIOUS OTHER CRITERIA. WE WILL NOTIFY YOU BY E-MAIL WHEN YOUR APPLICATION IS RECEIVED AND WHEN A DECISION IS MADE.**

**QUESTIONS: IF YOU HAVE ANY QUESTIONS REGARDING THIS APPLICATION, PLEASE CALL THE NARF OFFICE AT 717-695-0284.**

**Signature**

Project funding, if approved, is made with the understanding that NARF (Foundation) has no obligation to provide other or additional support to the recipient organization. This funding shall not give rise to an employer-employee relationship, joint venture, partnership or any similar relationship between the recipient organization and the Foundation.

If approved, the recipient organization shall protect, defend, indemnify and hold the Foundation, its directors, officers, employees, agents, successors and assigns (collectively the "Indemnified Parties") harmless from and against any and all damages, losses, costs, expenses, obligations, claims, demands or liabilities, including costs of investigation, reasonable attorneys' fees and court costs (collectively the "Damages") suffered or incurred by any of the Indemnified Parties as a result of the work or activities performed by individuals within the recipient organization, or for the work or activities performed by outside contractors, during the project and subsequent to its completion, including, but not limited to, any claim for negligence, breach of contract or any other act or claim arising out of or relating to this project funding.

By signing below, you attest that you have read and understand this application, all of the information above is true and accurate and that you have provided, or will provide ... upon our request, all the necessary documentation to support this application.

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Name of Contact Person/Applicant **and** Organizational Unit (please match to page 1)

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Contact Person/Applicant Signature

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Date